



## APPLICATION FOR EMPLOYMENT

*An Equal Opportunity Employer*

*We do not discriminate on the basis of race, color, religion, national origin, sex, age, disability, or any other status protected by law or regulation. It is our intention that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors.*

Answer each question fully and accurately. No action can be taken on this application until you have answered all questions. Use blank paper if you do not have enough room on this application. PLEASE PRINT, except for signature on back of application. In reading and answering the following questions, be aware that none of the questions are intended to imply illegal preferences or discrimination based upon non-job-related information.

Last Name	First Name	Middle Name	Phone Number
Job Applied for _____		Today's Date _____	
Are you seeking: Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary <input type="checkbox"/> employment? When could you start work? _____			

Present Street Address	City	State	Zip Code
Are you 18 years of age or older? .....		Yes <input type="checkbox"/>	No <input type="checkbox"/>
(If you are hired, you may be required to submit proof of age.)			
Date of Birth _____ (MM/DD/YYYY)			
Social Security # _____			

If hired, can you furnish proof you are eligible to work in the U.S.? Yes  No

Have you ever applied here before? Yes  No  If yes, when? \_\_\_\_\_

Were you ever employed here? Yes  No  If yes, when? \_\_\_\_\_

Have you ever been convicted of any law violation? ..... Yes  No

Include any plea of "guilty" or "no contest." Exclude minor traffic violations.)  
 If yes, give details \_\_\_\_\_  
 (A conviction will not necessarily disqualify an applicant for employment.)

Are you presently employed? ..... Yes  No

If yes, whom do you suggest we contact? \_\_\_\_\_

	Name	Phone#	Company name
Have you ever been fired from a job or asked to resign? .....			Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please explain: _____			

LIST NAME OF SCHOOL	Number of Years	Completed Diploma/ Degree/Certificate	Subjects Studied
College or University: _____			
High School or GED: _____			

Give three references, not relatives or former employers.

**Name**

**Address**

**Phone**

Name	Address	Phone

**PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING**

I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date. I authorize the investigation of any or all statements contained in this application. I also authorize, whether listed or not, any person, current employer, past employers and organizations to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements. I consent to the release of any or all medical information as may be deemed necessary to judge my capability to do the work for which I am applying.

I UNDERSTAND THAT THIS APPLICATION, VERBAL STATEMENTS BY MANAGEMENT, OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE AN EXPRESS OR IMPLIED CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. ONLY THE PRESIDENT OF THE ORGANIZATION HAS THE AUTHORITY TO ENTER INTO AN AGREEMENT OF EMPLOYMENT FOR ANY SPECIFIED PERIOD AND SUCH AGREEMENT MUST BE IN WRITING, SIGNED BY THE PRESIDENT AND THE EMPLOYEE. IF EMPLOYED, I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT REASON AND WITH OR WITHOUT NOTICE.

I have read, understand, and by my signature consent to these statements.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*This application for employment will remain active for a limited time. Ask the organization's representative for details.*